



PO Box 13685 · Charleston, SC 29422
acc@jamestownevillage.info

Request for Architectural and/or Landscape Additions or Changes

Please complete form, save and email to acc@jamestownevillage.info

Although the ACC will make every attempt to approve your request as soon as possible, be reminded that in accordance with the recorded Covenants and Restrictions, the approval process may take up to thirty (30) days.

Please be advised: work cannot begin until you have received a written approval letter from the JTV HOA.

If you have any questions about your application request, acc@jamestownevillage.info.

Homeowner: _____

Today's Date: _____ Address: _____

Phone: _____ Email: _____

In accordance with [Declaration of Covenants and Restrictions for Jamestowne Village](#), application is made for review and approval of the following described architectural and/or landscape additions or changes (brief description):

Start Date (estimated): _____ Completion Date (estimated): _____

Check the following:

Is your Plat Plan (Top Down) included? Yes No **Must include**

Is your Elevation Plan (Side View) included? Yes No **Must include**

Note actual dimensions (height, length, width). Show existing walls, fences, driveways, parking areas and sidewalks.

Is your fence and/or shed plan included? Yes No

Is your landscaping plan with plant descriptions included? Yes No

Are material samples and paint colors included? Yes No

Are photographs or vendor brochures included? Yes No

Initial the following conditions to acknowledge homeowner responsibilities:

_____ Homeowner is responsible for any damages caused by their vendor.

_____ Homeowner is responsible for any maintenance and/or damage caused by the installation of approved item that is attached to the siding or roof.

_____ Homeowner understands and agrees to comply with all permit and inspection regulations of the applicable municipality.

As a courtesy, plans were made available to the following neighbors for their review. Should any neighboring homeowner object, he/she may so indicate by sending a written communication to acc@jamestownevillage.info. An impacted homeowner does not have veto power over the proposed improvement; rather his/her concerns are a factor to be considered by the ACC.

Signature of Neighbors: _____ Signature of Neighbors: _____

_____ Address _____ _____ Address _____

_____ Address _____ _____ Address _____

Signature of Owner(s) _____ Date _____